



# PARENTS ASSOCIATION MEETING

## Tuesday 3 August 2010

### MINUTES

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#### Attendees

<b>Chairpersons:</b>	Sam Barber & Adrian Porter
<b>Secretary:</b>	Lucinda Bertram
<b>Treasurer:</b>	Jenelle Dutch
<b>School Representative:</b>	Andrew Coote

<b>Parents:</b>	Jackie Fittler	Megan Andrew	Yvonne Brady
	Michelle Butler	Lisa Wydenbach	Malina Halim
	Yasuyo Ayukawa	Claudi Pinkstone	Melinda Musham
	Christine Chadwick	Lynne Hay	Joanna Stuart
	Danielle Galbraith	Kelly Devin	Josephine Garbellini
	Lynda D'Souza	Kelley Colyer	

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#### Apologies:

Opening at 9.00am by the Chairperson, Sam Barber

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#### Agenda

- 1.0 Welcome
- 2.0 Update from Andrew
- 3.0 Financial Update
- 4.0 School Disco - feedback
- 5.0 Trivia Night
- 6.0 School Tea Towels/Dishcloths
- 7.0 School Garden
- 8.0 Dads Weekend
- 9.0 I-India – Avondale Charity
- 10.0 Family Picnic
- 11.0 AOB

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#### **1.0 Welcome**

- 1.1 Sam welcomed all parents and thanked them for their support.

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#### **2.0 Update From Andrew**

- 2.1 The school's registration process with the Council of Private Education is almost complete. Enrolment process will change which will mean a lot of paperwork next year.
- 2.2 The playing field, without swimming pool, is still in the planning / permit stage and will be located down the hill behind Spruce kiosk. Andrew hopeful that it may be finished by the end of the year but can give no guarantees
- 2.3 The school is working towards solving the insurance issue regarding outside providers using the venue for commercial purposes. Andrew is keen to solve this problem quickly so that Karate and Yoga etc can happen on the premises. He is well aware that the community aspect is one of Avondale's strong selling points and his intention is to get the matter sorted out quickly.
- 2.3 Fire Safety results are all positive. A training session for staff on using the equipment is being scheduled, as is another fire drill and lock-down drill.
- 2.4 The safety concerning entry to and from the back gate is being reviewed to make sure it is efficient and effective.
- 2.5 The landlords are looking at giving Avondale a carpark to use which is behind 314. There is a

- walkway access from the car park to the school via the back gate.
- 2.6 Protective clothing for hockey will be looked into at the request of some parents.
  - 2.7 The smoothing out of the grass will be done in the September School Holidays.
  - 2.8 As the school advertises 11:1 ratio in all literacy and numeracy lessons up until Year 2, parents expressed their concern the students number were rising above this ratio. Andrew mentioned the logistical complexity of hiring staff/ moving classrooms as year levels grow and shrink however is very mindful of the school's commitment to parents regarding small class sizes.
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### **3.0 Financial Update**

- 3.1 Jenelle reported we currently have \$7,768.80 in the bank. Transfer of PA funds from the school are yet to happen. The school has purchased the books, science in a box and sport equipment which is where the PA allocated money last year and will give us the invoices soon so that we can reimburse the money. The 2009 Tax Return has been completed. Father's Breakfast costs \$138.95. Disco raised \$114. Paula Huggins "Love & Logic" workshop raised \$250.00
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### **4.0 School Disco – Friday 4th of June**

- 4.1 Positive feedback from the children who had a great night. Next year suggestion to make it only 1.5 hours. Parents encouraged to leave and this needs to be communicated clearly, with perhaps drinks and nibble set up in another area or a few tables book at Spruce. Teachers' performance was a highlight. Providing snacks rather than a meal worked well. Perhaps next year an automatic balloon blower may be a good investment.
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### **5.0 Trivia Night**

- 5.1 As of Tuesday 75 people had booked. Thursday is the last day for registrations. Please assure people that this is not a couples events and many mothers are attending without their partner. Auctioneer still needed. Great prizes for the night.

**ACTION** Please encourage everyone you see at lines and pick up to attend. Please approach new people. Class reps to help co-ordinate tables for their areas.

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### **6.0 School Tea Towels**

- 6.1 Louise Ball and Claudi Pinkstone volunteered to co-ordinate this as a fundraiser. It was suggested a design which allowed for the inclusion of the child's full name would add value to the product.
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### **7.0 School Garden**

- 7.1 Lisa reported that she would be meeting with the new SRC. A decision would be made soon about harvesting the herbs for cooking or to be sold and she would let parents know when this was confirmed.
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### **8.0 Dads Weekend**

- 8.1 Megan reported that the The Dads & Kids Weekend will be held on November 6-7 at St John's Island. Advertising for this and registration forms will be out on 1<sup>st</sup> September as we have to wait until this date to book the camp. 60 people will be allowed to sleep over. Day trippers also welcome.
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## **9.0 i-India Event**

- 9.1 Sam to speak to Jane and Sophie Hunter about how Avondale can help. Christine Chadwick volunteered to help co-ordinate the activities.
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## **10.0 Family Picnic**

- 10.1 It was agreed that with the amount of new families, another family picnic would be a good idea. West Coast park on a Saturday afternoon from 3.30pm. The date of September 4 has been put forward as a likely possibility.
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## **11.0 AOB**

- 11.1 Camp Magic Workshops will happen either during book week or in October depending on the availability of the presenter.
- 11.2 Several people have mentioned that they'd like to be involved but don't know the process of getting in on the action. Please email Sam or Adrian your name and you can go on a list of volunteers that are happy to help at events etc. We are always keen for more helpers.
- 11.3 The question of whether we still needed coffee mornings was raised and it was agreed they serve a useful purpose, especially for new parents. Straight after lines and at school was the preference. Relevant presenters were also well-received.
- 11.4 The Book Exchange has been a roaring success but now needs a larger book case.  
ACTION: Sam to ask Andrew for a bigger bookcase
- 11.5 Louise reported that the tours have been organised but holding off on publicizing until after the Trivia Night. She has had several people show interest already.
- 11.6 Movie Night is still in the planning stage. Volunteers welcome. Copyright laws to be checked.
- 11.7 Mandarin classes for adults may be an option to help with conversational Mandarin and also to assist your child in learning the language. Megan has spoken to one of the Mandarin teachers about it and she is keen.  
ACTION: Megan to ask Andrew if this is possible.
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The meeting was closed at 10.10 am

**NEXT MEETING – Tuesday 17 September**

**Signed: Sam Barber**

**Adrian Porter**